

In order to obtain a process certification according to EcoControl C-GMP ISO22716, the following steps are required:

- 1. Request a cost estimate for your company from us.
- 2. A cost estimate will be sent to you including a contract for C-GMP ISO22716.
- 3. Please sign this contract and send it back to us. A digital, countersigned copy will be sent to you after the general manager has signed the contract as well.
- 4. After receiving the contract, the actual audit planning takes place. An EcoControl employee will contact you to give you more information on which auditor is going to perform the audit.
- 5. C-GMP ISO 227176 certification usually takes place in two stages. First, a document check is performed as step 1. Afterwards an on-site certification audit completes step 2. However, it is also possible to do the document check during a pre-audit on-site and to start the certification audit directly after the documentation check. We charge for this pre-audit with subsequent certification audit 1.5 days or 12 hours audit time. However, you would have to agree that the audit may be terminated if the preliminary examination shows that the prerequisites for certification (see also notes in the cost estimate) are not met.
- 6. A suitable audit date will then be arranged directly between you and our auditor.
- 7. The agreed audit date will then be officially confirmed by us.
- 8. After the audit and provided that there is a certification recommendation by the auditor, you will receive the certification form us.
- 9. Minor non-conformities must be corrected by the next audit.
- 10. Major non-conformities must be closed within 28 working days. You will find more details about how to handle non-conformities on our homepage under Download, procedures and sanctions for non-compliance C-GMP (ISO22716)
- 11. Invoicing is usually done in two separate invoices- one for the costs of the audit and after issuing the certificate, a second for the certification fee.
- 12. Follow-up audits for re-certification take place annually (see also relevant regulations within the contract.